

ForestFinest Consulting (FFC) is a leading international consulting firm. With our 30+ team members in ten countries we support companies, investors and cooperatives in the development of sustainable agricultural and forestry projects. The core activities of FFC are the conceptualization, management and certification of land use projects as well as carbon trading. Through its division CO2OL (www.co2ol.de), FFC offers companies effective solutions for climate protection. Our consultants develop individual climate protection strategies which include the calculation of greenhouse gas emissions, recommendations on how to reduce GHG and/or advice on insetting/offsetting through certified climate protection projects.

FFC is a young company that is constantly growing. A team of three people, supported by external advisors, is currently in charge of finance (accounting and controlling) and HR. In order to accompany the company's growth and to implement new processes and concepts, we are looking for a proactive and experienced

Head of Financial Operations and HR

Job description

- You are responsible for
 - managing the company's finances, including financial planning, management of financial risk, record-keeping as well as financial controlling and reporting
 - the derivation of financial measures and strategic investment decisions based on your financial analyses
 - the further conceptual development of financial controlling
 - the coordination of all necessary work around the annual accounts.
- You ensure the requirements for tax audits are met.
- Together with the management you will coordinate all topics related to job interviews, assessment and recruitment.
- You are responsible for the conceptual development and the coordination of HR topics with our external advisors: This includes cultural management within the company, accompaniment of transformation processes, and ensuring organizational learning processes.
- You create meaningful HR reports.

Your profile

- You have successfully completed your studies (economic sciences, finance, business administration, organizational development, or a similar qualification).
- After at least 4 years of professional experience in a comparable position, it is time for a new challenge.
- Proven experience of simultaneous management of different projects and processes
- You bring along very good analytical skills, pragmatism and an enthusiasm for finance, HR and law.
- You ask the right questions, challenge the management again and again and discuss at eye level.
- Proficient in MS Office, particularly MS Excel
- Familiarity with corporate database management systems, project management as well as control tools is an asset
- Excellent written and spoken English and German

What we offer:

- Collaboration in an international interdisciplinary and dynamic team
- A casual work environment that prioritizes professional work of high quality
- A comprehensive introduction to our team and processes while providing the space to develop your own solutions – new ideas are expressly welcome
- Regular training and capacity building

The position is entitled as full-time. The contract is a permanent position. Workplace is Bonn, Germany. Starting date 1st of January 2021 or later. We look forward to receiving your application in English with CV, a description of your expertise & salary expectation via e-mail to jobs@forestfinest-consulting.com.